

## CURRICULUM VITAE



### **James A. Burk, Special Agent**

Department of Justice  
Bureau of Alcohol, Tobacco, Firearms & Explosives  
Cincinnati Field Office  
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## PROFESSIONAL EXPERIENCE

07/2004 – Present

### **Special Agent**

Bureau of Alcohol, Tobacco and Firearms  
Columbus Field Division, Cincinnati Field Office

**Duties:** Investigate alleged violations of Federal explosive, arson, firearms, alcohol, and tobacco statutes. Investigative functions include obtaining evidence, preparing and presenting criminal case reports to the United States Attorney for prosecution of said violations; preparing and serving arrest and/or search warrants; and testifying as a government witness; developing and managing informants, conducting undercover investigations; coordinating investigative activities with other Federal, State and Local law enforcement entities. Columbus Field Division Instructor Trainer for ATF Control Arrest Techniques program.

ATF Assignments - 2017 to present - ATF NICS firearm investigations/ seizures  
2014 to 2017 - Firearms Instructor Coordinator  
Columbus Field Division  
2014 to 2016 - Division Tactical Advisor  
Columbus Field Division  
2004 to 2014 - Field Agent, Cincinnati, OH Field Office

06/1995 – 07/2004

### **Police Officer (ATF Task Force Officer)**

Hammond Police Department  
Hammond, Indiana

**Duties:** Member of Hammond Police Department (HPD) Special Weapons and Tactics Team (SWAT). Develop and oversee monthly tactical training for HPD SWAT team. Team Leader and training coordinator for HPD SWAT Competition Team. Further, ATF HIDTA Task Force Officer responsible for obtaining evidence, preparing and presenting criminal case reports to the United States Attorney for prosecution of said violations; preparing and serving arrest and/or search warrants; and testifying as a government witness; developing and managing informants, conducting undercover investigations; coordinating investigative activities with other Federal, State and Local law enforcement agencies.

**PROFESSIONAL EXPERIENCE – TACTICS**

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**2014 – 2017                      Division Firearms Instructor (FIC)**

**Duties:** As the FIC for the Columbus Field Division, responsible for the managing of all aspects of firearms related training and logistics for the Division consisting of 8 Field Offices and three Satellite Offices, management of Special Agent training records, management of the Division firearms and ammunition inventory, management of firearms and training budget and expenditures, management of Division assigned firearm repairs, and development and delivery of law enforcement specific shooting drills and scenario based training.

**2014 - 2016                      Division Tactical Advisor (DTA)**

**Duties:** As the DTA for the Columbus Field Division, responsible for the review of all Division tactical operational planning documents, coordinating with state and local law enforcement agencies for support of ATF tactical operations, planning, development and delivery of Division wide quarterly tactical training to Special Agents, assist as guest instructor of tactical enforcement operations at ATF National Academy, maintain active SRT member operational and training status as set forth by ATF Special Operations Division.

**2008 – 2016                      ATF Special Response Team**

**Duties:** As part of a team, responsible for execution on high risk federal search warrants, arrest warrants, pre-planned high risk enforcement operations, and tactical support of state and local agencies during natural disasters.

**2011 - Present                      ATF Control Arrest Techniques (CAT) Instructor-Trainer**

**Duties:** Certification and continued development of ATF CAT instructors for the Columbus Field Division. Responsible for delivery and instruction of annual CAT training to Special Agents assigned to the Cincinnati and Dayton Ohio Field Offices.

**1998 - 2004                      Hammond Police Department SWAT Team**

**Duties:** As part of team, responsible for planning and execution of high risk state search and arrest warrants, response to barricaded subject incidents, and hostage rescue incidents. Additional duties included the development and delivery of monthly tactical training for HPD SWAT Team, as well as the development of and delivery of annual tactical training for first responding officers. In addition, Team Leader and Training Coordinator for HPD SWAT Competition Team, competing in both state and international SWAT completion events.

**EDUCATION**

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**5/2002                              Indiana University**  
 Gary, Indiana  
 Bachelor of Science Degree (BS)  
 Major: Criminal Justice

**MILITARY**

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1990 - 1994      United States Marine Corps  
                          1<sup>st</sup> Battalion 8<sup>th</sup> Marine Regiment, 2<sup>nd</sup> Marine Division  
                          22<sup>nd</sup> Marine Expeditionary Unit Special Operations Capable  
                          Camp Lejeune, NC; Honorable Discharge; MOS: Infantry.

**CERTIFICATION**

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2014 - Present      Taser International Instructor

2014 - Present      ATF Firearms Instructor

2013 - Present      Law Enforcement Instructor Training Program (LEITP)(FLETC)

2010 - Present      ATF Control Arrest Techniques (CAT) Instructor-Trainer

2007 - 2016      ATF Special Response Team (SRT) Member

2002 - Present      Glock Pistol Armorer

**PROFESSIONAL TRAINING RECEIVED**

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2015      ATF Control Arrest Techniques Instructor Trainer Recertification, ATF National Academy, Glynco GA (40 hrs)

2014      ATF Firearms Instructor Course, Harrisburg, PA (80 hrs)

2014      Taser International Instructor, Maysville KY (20 hrs)

2014      Glock Pistol Armorer Recertification, ATF headquarters, Washington DC (8hrs)

2013      LEITP 301, Federal Law Enforcement Training Center, Charleston, SC (80 hrs)(February 25- March 8, 2013)

2010      ATF Control Arrest Techniques (CAT) Instructor-Trainer Course, ATF National Academy, Glynco, GA (40 Hours) (September 20-24 2010)

2009      ATF Complex Investigations Course, Philadelphia, PA (56 Hours) (April 14-22, 2009)

2007      ATF Special Response Team Basic School, Fort Pickett, VA (September 8-22, 2007)

2007      ATF Asset Identification & Tracing Course, St Louis, MO (40 Hours) (December 4-14, 2007)

2005      Special Agent Basic Training (SABT) Class #502  
                          ATF National Academy, Glynco, GA

2004      Criminal Investigators Training Program  
                          FLETC, Glynco, GA

2002	PPCT Defensive Tactics Instructors Course, Indiana Law Enforcement Academy, Plainfield, IN (40 Hours) (April 17-21, 2002)
2003	Simunition Supervisor Training and Safety Course, Indiana Law Enforcement Academy, Plainfield, IN (40 hours) (September 2003)
2002	Glock Pistol Armors Course/ Certification, Indiana Law Enforcement Academy, Plainfield IN (8 hrs)
2001	Singleton International MP-5/ Colt M-4 Instructor Course, Hammond, IN (40 Hours) (August 26-31, 2001)
2000	Indiana Law Enforcement Training Branch (ILETB) Firearms Instructor Course Indiana Law Enforcement Academy (ILEA), Plainfield, IN (40 Hours) (May 8-12, 2000)
1999	Field Training Officer (FTO) Training Course, Indiana Law Enforcement Training Academy, Gary, IN (40 Hours) (March 22-26, 1999)
1999	Instructor Development Course, Indiana Law Enforcement Training Branch (ILETB) Indiana Law Enforcement Academy (ILEA), Plainfield, IN (40 Hours) (March 8-12, 1999)
1998	SWAT Tactics Course, Illinois Law Enforcement Training Board, Calumet City, IL (40 Hours) (April 22-26, 1998)
1995	Police Recruit Training, Indiana Law Enforcement Academy, Plainfield, IN (April 1995 – June 1995)

#### **INSTRUCTOR EXPERIENCE**

The following instructor assignments are not all-inclusive. I have instructed and/or assisted in instruction of classes pertaining to tactical operations, close quarter combat, and firearms marksmanship, for federal, state, and local police.

2014 - Present	Instructed Division wide quarterly (16 hrs) tactical and or static training topics to Include, but not limited to, Active Shooter Response, UC rescue, Operational Planning, SW/AW execution, tactical shooting, Flying While Armed, Taser End User Cert/ Recert, firearm range safety, and firearm marksmanship, ATF Columbus Field Division.
02/07/2015	Guest Tactics Instructor, ATF SABB 1002, ATF National Academy, Glynnco, GA
10/20/2014	Guest Tactics Instructor, ATF SABB 1002, ATF National Academy, Glynnco, GA
10/17/2012	Instruct CAT training, Cincinnati and Dayton Field Offices, Cincinnati, OH
06/20/2012	Guest Instructor/ Tactics, 3 <sup>rd</sup> Quarter Tactical training San Francisco Field Division; Las Vegas Field Office; Assisted with tactical instruction.
06/2012	Guest Instructor/ Tactics, 3 <sup>rd</sup> Quarter Tactical training San Francisco Field Division; San Francisco Field Office.
04/2012	Instruct CAT training, Cincinnati and Dayton Field Offices, Cincinnati, OH

07/2011	Instruct CAT training, Cincinnati and Dayton Field Offices, Cincinnati, OH
04/03/2011	Training and certification of ATF Columbus Field Division CAT Instructors, Medina, OH
04/28/2010	Guest Tactics Instructor, ATF SABA 1002, ATF National Academy, Glynco, GA
2004 – 2007	Hammond Police Department PPCT and Defensive Tactics Instructor
2004 - 2007	Hammond Police Department SWAT Training Coordinator
2000 - 2007	Hammond Police Department Firearms Instructor
1999 - 2002	Hammond Police Department Field Training Officer
1992 - 1994	Assault Climber and Rappel Instructor (USMC)

#### **PROFESSIONAL ORGANIZATIONS**

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2004 - Present	Federal Law Enforcement Officers Association
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#### **INDIVIDUAL AWARDS AND COMMENDATIONS**

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Hostile Action Medal	September 2015 - U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives
Medal of Valor	August 2011 - U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives
Leadership Award	September 2007- ATF SRT Basic School
Todd McKeehan Award	May 2005 - U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives. Special Agent Basic Training Class 0502 (Top of Class)
Police Officer of the Year	2002- Lake County Indiana Chamber of Commerce
Police Officer of the Year	2001 - City of Hammond Indiana Optimist Club
Academic Achievement Award	June 1995 - Indiana Law Enforcement Academy, Class 95-121 (Top of Class)
Navy Achievement Medal	1994 - United States Marine Corps
Certificate of Commendation	1993 – United States Marine Corps